**QUERY AND COMPLAINTS REPORT FORM**

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| **FIERC PROTOCOL CODE** |  |
| **PROTOCOL TITLE** | Click or tap here to enter text. |

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| **PRINCIPAL INVESTIGATOR** | Click or tap here to enter text. |

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| **NATURE OF COMMUNICATION** | Study-protocol related  Non-study-protocol related |

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| **RECEIVED BY** | **Click or tap here to enter text.** | **DATE RECEIVED** | **Click or tap to enter a date.** |

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| **COMMUNICATION DELIVERED / SENT THROUGH:** | Telephone | NUMBER: Click or tap here to enter text. |
| Fax | NUMBER: Click or tap here to enter text. |
| Mailed Letter | DATE: Click or tap to enter a date. |
| E-mail | DATE: Click or tap to enter a date. |
| Walk-in | DATE: Click or tap to enter a date. |
| Others : | Specify: Click or tap here to enter text. |

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| **PERSON SENDING THE COMMUNICATION** | TITLE, NAME, SURNAME  ADDRESS  TELEPHONE NO.  MOBILE NO.  EMAIL |

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| **TITLE OF THE PARTICIPATING STUDY:** | Click or tap here to enter text. |

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| **STARTING DATE OF PARTICIPATION:** | Click or tap here to enter text. |

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| **TYPE OF CONCERN** | **1. QUERY** Click or tap here to enter text. |
| **2. COMPLAINT** Click or tap here to enter text. |
| **3. OTHERS (SPECIFY)** Click or tap here to enter text. |

***FOR FIERC USE ONLY***

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| **RECOMMENDATONS BY FIERC CHAIR** | For Full Review  For Expedited Review at the Level of the Chair  Others, specify: Click or tap here to enter text. |

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| **ACTION TAKEN:** | Click or tap here to enter text. |

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| **FIERC DECISION** | No further action  Request additional information /  clarification from Principal Investigator  Recommended further action, specify:  Click or tap here to enter text. | **FULL BOARD MEETING DATE:**  Click or tap to enter a date. |

**Click or tap here to enter text.**

**FIERC CHAIR (Signature over Printed Name)**

**DATE:** Click or tap to enter a date.